# The Karp Law Firm, P.A.
# Documents Needed To Determine Medicaid Eligibility

*If applicant is married, all documents needed for BOTH spouses.*

1) **Verification of all active savings accounts, checking accounts, CDs, stocks, bonds, IRAs, annuities, brokerage/investment accounts etc.**
   a) Monthly statements are needed for the past five (5) years. All pages of each statement must be provided.
   b) Statements are needed for all accounts that have been opened or closed within the applicable time.
   c) Copies of all checks written in the amount of $500.00 or more for the last five (5) years.
   d) For annuities, provide full contract OR statement reflecting the purchase date, current value, surrender value, and death benefit.
2) **Social Security Card, Medicare Card, Photo ID, Supplemental or Medicare HMO Card, and Medicare D Card.**
3) **Supplemental Health Insurance Premium Statement**. If there is a community spouse, the premium statements must reflect how much is being paid by the applicant and how much is being paid by the spouse.
4) **Income Verification letter from Social Security.** This is a letter from Social Security verifying the amount of the applicant's Social Security income. If you do not have the one sent to you it may be obtained by calling the Soc. Sec. Administration at 1-800-772-1213, or online by going to https://s044a90.ssa.gov/apps6z/BEVE/main.html. (*If calling, be sure to speak with a representative - do not leave a message on a recorder*.)
5) **Verification of date of birth.** Birth certificate is usually best. If birth certificate is not available, written verification of birth date can be obtained upon request from the Social Security Administration.
6) **Proof of Citizenship.** Required only if applicant was born outside the U.S.
7) **Verification of Pension Income.** All pension income must be verified from the source. Check stubs are sufficient when they reflect the gross amount received. You must provide a letter directly from the pension provider verifying the gross, net, and any anticipated changes in the pension (such as whether the pension is fixed or if payment may vary).
8) **Verification of gross monthly income from any other source.** (Letter from source required as in #7 above.)
9) **All insurance policies and insurance cards (copies).** Life, accident, health, Long-Term Care, Home Health Care. If there is a life insurance policy, we have to obtain information as to whether there is a cash surrender value, and if so, the amount.
10) **Copies of guardianship or power of attorney papers, copy of last will, copy of trust.**
11) **Income tax returns (including 1099's)** for the past five (5) years.
12) **Car registration or title, and automobile insurance policy or proof of insurance card.**
13) **Copy of deed for any property owned, including homestead and most recent property tax bill.**
14) **Any real property that has been sold or transferred in the past five (5) years:**
   a) Copies of all transactional papers.
   b) Two (2) verifications of fair market value, which may be an appraisal or a letter from a realtor.
   c) Property tax bill reflecting property's value at the time of sale.
15) **Burial Arrangements.** Copies of any purchase or agreements or any prepaid funeral contracts and/or cemetery or mausoleum plots, etc.
16) **If applicant or spouse is a veteran, provide VA discharge papers (DD214), and copies of marriage certificates for all marriages. If widow of a veteran, provide death certificate of veteran.**

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